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**CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD – 500007**

(Re-Accredited by NAAC with 'A+' Grade)

No.020/MDHM/Exams/2017

Date : 20.12.2017

NOTIFICATION

It is hereby notified that the **Master's Degree in Hospital Management (MDHM) I & III Semesters (Regular)** Examinations are scheduled to be held in the Month of January, **2018**. The detailed Time-Table will be issued in due course.

Last date for payment of examination fee without **Wednesday**
Late fee and submission of examination forms at **03.01.2018**
the respective colleges.

FEE PARTICULARS :

- 1) Fee for all Papers Rs.1820+60 =1880/- (Memorandum of Marks)
- 2)* Processing fee Rs.300/- (For I-Semester candidates only)
(once in a course time)

*In addition to the Examination fee, each candidate appearing for I-Semester Examination for the first time is required to pay **Rs.300/-** Examination processing fee (once in a course time).

The candidates appearing for the above examinations should submit **online** Examination Application forms carefully and enclose Xerox copies of Memorandum of Marks for the earlier examinations duly attested by the Principal of the concerned College for ready reference, failing which the forms will not be accepted. Xerox copies of Examination Application Forms & Photographs will not be considered.

Fresh candidates appearing for M.D.H.M. I-Semester shall enclose Xerox copies of their Degree Certificates and marks memo of the qualifying examinations duly attested by the Principal of College concerned. Candidates from other Universities should enclose their Original Migration Certificate together with a fee of **Rs.250/-** in addition to the Examination fee.

The candidate appearing for the above examinations should fill Examination Application Forms carefully and enclose Xerox Copies of Memorandum of Marks of the earlier examinations duly attested by the Principal of the concerned College for ready reference, failing which the forms will not be accepted. Xerox Copies of Examination Application Forms & Photographs will not be considered.

The Principal is requested to verify the examination forms and eligibility of the candidates and forward the same to the Controller of Examinations, Osmania University by **06.01.2018** positively, along with the Nominal Roll (in duplicate) Semester wise. Separate abstract statement should be enclosed about the payment of Examination fee.

The Colleges those maintaining their account with the branches of State Bank of India can remit the fees through the same branch for credit of Registrar, Osmania University Examination Fee Fund **A/c No. 52198262033** maintained with **Osmania University Branch of State Bank of India**.

P.T.O.

In case the College is maintaining its account with any Bank other than State Bank of India they are required to deposit money in any Branch of State Bank of India for credit into Registrar, Osmania University Examination Fee Fund **A/c No. 52198262033.**

Further after remitting the Examination fee into Registrar, Examination Fee Fund Account through Core Banking system the Colleges can obtain a receipt from the Bank and submit the same to the Examination Branch along with Examination Forms.

The Principals are requested to submit the **online Examination Application Forms (EAF) and Internal Award List** to the Controller of Examinations, O.U. by date **06.01.2018**. If the examination application forms received after due date is over, the College has to pay **Rs.1000/-** per day as penalty for late submission of forms.

- Note :**
- 1. Fees once paid will not be refunded.**
 - 2. "No Dues Certificate" for the Academic Year 2017-18 from the Deputy Registrar (Academic), O.U. and clearance certificate from Nodal Officer, Statistical Cell, O.U.**
 - 3. After 06.01.2018 Internal Award List will not be accepted by Controller of Examinations, O.U.**
 - 4. As per notification, not eligible student's numbers will be deleted/removed from result process at any time, if Hall Ticket issued.**

Sd/-
A C O E (M.B.A.)

Sd/-
CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal, Univ. College of Commerce & Business Mgt., O.U.
2. The Principal, Apollo Institute of Hospital Admn., Jubilee Hills, Hyd.
3. The Principal, Deccan School of Management, Hyderabad.
4. The Dean, Faculty of Business Management, O.U.
5. The Head, Dept. of Business Management, O.U.
6. The Chairman, B.O.S. in Business Management, O.U.
7. The Addl. Controller of Examinations (Confidential), O.U.
8. The Director, Academic Audit Cell, O.U.
9. The Director, University Publication & Press, O.U.
10. The Dy. Registrar (Academic), O.U.
11. The Addl. Controller of Examinations (EDP Section), Exam. Branch, O.U.
12. The Supdt. (Stores Section), Exam Branch, O.U.
13. The Dy. Registrar (Cheque-II), Exam. Branch, O.U.
14. The Asst. Registrar (Bills Section), Exam. Branch, O.U.